Engineering Notes No. X.X

## INFORMATION

**NAME:** First Last

**DATE:** 0X/XX/25 - 0X/XX/25

**Sprint: 7**

## JIRA BACKLOG

**Responsible for:**

* Place-responsible-jira-items-here

**Contributed to:**

* Place-jira-items-contributed-here

## RESOURCES & DOCUMENTS CONTRIBUTED TO

***Table 1 - Contributions***

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Resource/Document** | **Location** | **Contribution Description** |
| mm/dd/25 | Doc name | One drive/ github/  etc | I did this and this and this |
|  |  |  |  |

## COMPONENTS TESTED

***Table 2 - Testing***

|  |  |  |  |
| --- | --- | --- | --- |
| **Date Tested** | **Component** | **Result** | **Comments** |
| mm/dd/25 | Sim software? | It ran! | Needed to download filexyz.ex |
|  |  |  |  |

## PROBLEMS SOLVED

***Table 3 - Solutions***

|  |  |  |
| --- | --- | --- |
| **Date** | **Problem** | **Solution & Notes** |
| Mm/dd/25 | Problem description | Solution and notes if applicable |
|  |  |  |

## PROBLEMS TO ADDRESS NEXT

***Table 4 – Future Problems***

|  |  |
| --- | --- |
| **Problem** | **Description** |
|  |  |
|  |  |

## MEETING NARRATIVE NOTES:

***Table 5 – Meeting 1***

|  |  |  |
| --- | --- | --- |
| **mm/dd/25** | **Meeting Type:** Class/Standup/Presentation | |
| Met with Product Owner(s): Y/N | | |
| **Problems Brought Up:** | | |
| **Problem** | | **Proposed Solution** |
|  | |  |
|  | |  |
|  | |  |
| **Other Items Updated on:** | | |
|  | | |
| **Additional Notes:** | | |
|  | | |

***Table 6 – Meeting 2***

|  |  |  |
| --- | --- | --- |
| **mm/dd/25** | **Meeting Type:** Class/Standup/Presentation | |
| Met with Product Owner(s): Y/N | | |
| **Problems Brought Up:** | | |
| **Problem** | | **Proposed Solution** |
|  | |  |
|  | |  |
|  | |  |
| **Other Items Updated on:** | | |
|  | | |
| **Additional Notes:** | | |
|  | | |

***Table 7 – Meeting 3***

|  |  |  |
| --- | --- | --- |
| **mm/dd/25** | **Meeting Type:** Class/Standup/Presentation | |
| Met with Product Owner(s): Y/N | | |
| **Problems Brought Up:** | | |
| **Problem** | | **Proposed Solution** |
|  | |  |
|  | |  |
|  | |  |
| **Other Items Updated on:** | | |
|  | | |
| **Additional Notes:** | | |
|  | | |

## NOTES:

More-notes-here